Harlem Children’s Zone: TRUCE Media & Arts
New York, NY

Purpose of the Organization
The Harlem Children’s Zone is a community-based organization dedicated to reducing the problems of truancy, violence, foster care, pregnancy, poor school performance, and lack of self-esteem among high-risk New York City youth. The Harlem Children’s Zone has worked successfully in truancy reduction and pregnancy prevention. It is also the home of The Renaissance University for Community Education (TRUCE), an award winning media literacy and arts education program for adolescents. TRUCE, a comprehensive youth development program for 150 adolescents between the ages of 12-19, fosters academic growth and career readiness through the innovative use of the arts, media literacy, health and multimedia technology. Each year TRUCE helps seniors graduate on time and get admitted to college. The majority of TRUCE seniors pass the high school Regents exam. TRUCE outperforms the NYC averages of graduation rate and entrance into a 2 or 4-year college. College bound seniors received over $650,000 in scholarships. Through a variety of hands-on, youth directed projects, young people participate in creating an award-winning cable TV program (The Real Deal) that features poetry, video dramas and documentaries; creating community murals and gardens; publishing a quarterly newspaper (Harlem Overheard); and receiving academic support with an intensive college preparatory approach (The Insight Center). The Real Deal has produced numerous award-winning videos including two that were featured at the Sundance Film Festival and one that was featured at the Whitney Museum in New York.

Job Position
TRUCE program assistant / Intern Teaching Artist

On-site Supervisor/Co-educator:
Name: Alejandro Monzon
Title: Operations and Arts Manager
Email: amonzon@hcz.org
Telephone: 212-663-0555

Mailing Address:
3 E 118th Street
New York, NY 10035

Additional Contact:
Name: Marcelle Yhap
Title: Program Coordinator
Email: myhap@hcz.org

Duties/Project Description:
• Working with TRUCE participants, ages 12-19, to develop their artistic, educational and leadership potential.

REV: July 2014
• Planning and co-facilitating a project-based Unit leading youth in various arts and media literacy activities. Interns will work in video production, mural making, poetry, writing, journalism and other arts-based projects.
• Planning and facilitating groups of TRUCE youth specializing in video critique, artists exposures, leadership development and health education
• Preparing syllabus and lesson plans, co-facilitating lessons, and participating in all technical, artistic, planning and professional development meetings throughout the summer
• Additionally, Interns will take part in Harlem Children’s Zone community events such as Summer Games and the annual Children’s Peace March and Community Awareness Day

Qualifications
Interns should be artists with an interest or experience working with young people and have a strong commitment to social justice.

Orientation Schedule:
M-R 11-7pm until Summer Unit begins (beginning of July)
M-R 9-5pm for the remainder of the summer
**Mandatory staff trainings and HCZ-wide events are held on some Fridays

Supervision Schedule:
Supervisor will check in with the intern weekly, but intern can contact the supervisor at all times during the work day if necessary. Intern will be co-teaching the arts unit with another full-time TRUCE staff member, and that person will be available for more frequent check-ins.

Non-English language requirement?
No

Working Conditions:
Dress is business-casual and comfortable. Closed-toed shoes or sneakers are required. No jeans or tank tops. Interns will be working in communal office spaces and classrooms.

Preparation
No coursework or particular literature is necessary, but intern could familiarize themselves with general ideology and goals of youth development. For more information, intern can contact the Program Coordinator directly.

Is the organizational accessible via public transportation? YES

Does the internship require use of personal vehicle? NO