Position Title: Health Intern  
Department: Resettlement & Resource Navigation

New American Pathways is a local 501(c)3 nonprofit that helps refugees from the moment of arrival in Georgia through their journey to citizenship. Our specially designed programs provide proven pathways for refugees and other immigrants to realize their full potential and dreams as they build new lives. Our comprehensive model is unique. We begin with resettlement services and offer steady guidance and advocacy for each family as they pursue jobs, education, cultural integration, individual and female empowerment, and whatever each person needs on their pathway to succeed. By matching peoples’ unique assets with opportunities in the community, we ensure that each new American we serve can succeed, strengthen the American workforce, and help Georgia thrive.

**GENERAL DESCRIPTION**

This position is intended to provide qualified interns with an experience of working one-on-one with refugee clients from all over the globe. In this role, the intern will have the opportunity to refine his/her inter-cultural communication skills, expand his/her knowledge base of a variety of culture, and observe the refugee experience from arrival to the United States through the initial phases of cultural adjustment.

**KEY RESPONSIBILITIES**

- Assists with new arrival airport pick-ups and apartment set-ups
- Assists in initial orientation session to the United States for newly arriving families
- Visits refugee families to assess their needs and progress toward self-sufficiency by introducing general American cultural concepts through explanation and example
- Helps clients navigate the refugee Medicaid system
- Assists clients in scheduling and attending appointments
- Works with community partners and volunteers to arrange Health Education workshops
- Assists in grocery shopping for clients
- Completes case file documentation
- Enters client data into DHS Database
- Assists with administrative duties such as filing and making copies
- Other duties as necessary

**SKILLS AND COMPETENCIES**

- Ability to communicate easily with people of various ethnic backgrounds and is open to assisting people with different beliefs than oneself
- Willingness to gain understanding of the basic refugee experience; sensitive to the refugees’ histories
- Ability to multi-task and be flexible
- Basic computer skills
- Bilingual skills are a plus, but not required

**TO APPLY:**

Interested candidates may submit their application, resume and cover letter to Daniella Bass at volunteerengagement@newamericanpathways.org, no phone calls please. This is a non-paid internship. Students may receive credit.