The Family Center, Inc.

Purpose of the Organization/ Program

The mission of The Family Center, Inc. is to address the issue of domestic violence in our community at large through preventative methods. To provide preventative care, treatment and rehabilitation of persons without regard to race, color, creed, national origin, socio economic status, marital status, sexual preference, disability or political affiliation, suffering from the effects of domestic violence. To initiate, direct and participate in educational programs for preventative recognition of and encouragement of treatment of those persons adversely affected by domestic violence. To direct efforts to the overall improvements of the quality of life for those adversely affected by domestic violence. To provide sheltered housing for persons who have been battered. To recruit and train volunteers to assist in the furtherance of the battered person.

Job Title or Position

Homeless Advocate

Expectations/ Responsibilities of the Position:

The interns would provide advocacy to those the agency serves, assist in helping clients set goals and work on goals to become self sufficient, limited advocacy work in the battered women’s shelter, answer hotline calls, participate in the speakers bureau and teach financial literacy classes to residents of the shelter and those identified individuals who receive services at the agency.

Outcome Assessment

A work plan will be developed for the interns and the work plan objectives will be monitored to ensure adequate implementation of goals and objectives. We will actively involve the members of the Phillips County Coalition on Housing and Homelessness as they are representative of the community.

Qualifications:

Someone who genuinely cares about the welfare of people, a person who can perform multiple tasks, someone who is willing to do some lifting such as assisting in moving furniture, boxes, clothing, etc. while assisting a person move into housing or packing food boxes. The person would also need to have some knowledge of the dynamics of human relationships, families and working with people in poverty.

Working Conditions:
The interns will be provided with office and work space and will have access to a computer. Interns are not required to provide their own transportation for duties performed during the work day.

**On-Site Mentor/Supervisor:**

Gracie Gonner (Executive Director)
406 Pecan Street
Helena, AR 72342
Landline: 870-338-8447
Fax: 870-338-8048
ggonner0614@yahoo.com

**Supervision Plan:**

The interns will be supervised on site on a daily basis and at all times. The Volunteer Coordinator and the Domestic Violence Coordinator will supervise the interns as well as some supervision by the Executive Director.

**Preparation:**

Interns would need to read the agency’s strategic plan and all of the above as well as complete research on homelessness and domestic violence.

**Additional Comments:**

2 interns are needed. There are no gender or racial preferences, but a male could not provide any direct services in the battered women shelter, but could provide services to women at the agency’s administrative office. Our staff are very flexible and often go out of their way to assist others. Therefore, if an intern required transportation the agency would do its best to provide or arrange the transportation.