Inner City Tennis Clinics
Cleveland, Ohio

Mission Statement: Providing Cleveland's youth with tennis, health, fitness, literacy, and creative expression programs to promote hope, healthy living and productive futures.

Internship Title: Fitness Assistant

Responsibilities/Projects: The purpose of the Fitness Intern position is to assist the Fitness director with the implementation of fitness, curriculum planning, activity planning, and services provided by the Inner City Tennis Clinics. Interns will work hands on to help students that are trying to learn the importance of fitness. The hours are 8:30AM–3:00PM, Monday through Friday starting June 9th ending August 1st.

Qualifications:
- Undergraduate in the field related to fitness/wellness.
- Prior experience and interest in the fitness field.
- Ability to work well with younger children.
- Ability to work in a group setting that has a dynamic and changing environment.
- Possess good communication and organizational skills.
- Must be available to work for the full 8 weeks.
- Own transportation needs to be provided.
- Experience in urban demographic.

Required Language: Must be fluent in the English language.

Working Conditions:
- Plan on being outside for the full 8 weeks of the program unless the weather permits rain or any other unexpected weather during the day.
- Friendly and positive environment.

On-site Supervisor/Mentor:
Interested and qualified individuals should send a cover letter, letter of recommendation, and a resume to:

Brian Smallwood, Executive Director, smallwood10s@yahoo.com, (216) 339-5911

Phone Interviews will be conducted with qualified applicants prior to offering the internship position to confirm the match is appropriate.

*Emailed application materials must be in word format and applications will be reviewed as received.

Questions should be directed to: Brian Smallwood, Executive Director, smallwood10s@yahoo.com, (216) 339-5911

Mentorship Plan:
- Schedule standing meetings ahead of time and keep them
- Set and share agenda in advance
- Make a work plan and timeframe together
- Plan to evaluate the relationship periodically on a one-on-one basis

Preparation: Interns should become familiar with the goal orientations and services of the Inner City Tennis Clinics’ program prior to the starting work day by going to the website: http://www.innercitytennis.net/
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Internship Title: Tennis Assistant

Responsibilities/Projects: The purpose of the Tennis Intern position is to aid and assist the Tennis director with the implementation of activity planning, instruction of tennis, and services provided by the Inner City Tennis Clinics. The intern will assist the student in understanding the concept and skills that has to pertain to the sport of tennis. The hours are 8:30AM-3:00PM, Monday through Friday starting June 9th ending August 1st.

Qualifications:
- Undergraduate in the field related to sports/wellness.
- Prior experience and interest on the sport of tennis.
- Ability to work with younger children
- Possess good communication and organizational skills.
- Ability to work in a group setting that has a dynamic and changing environment.
- Must be available to work for the full 8 weeks.
- Own transportation needs to be provided.
- Experience in urban demographics.

Required Language: Must be fluent in the English Language.

Working Conditions:
- Plan on being outside for the full 8 weeks of the program unless the weather permits rain or any other unexpected weather during the day.
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On-site Supervisor/Mentor:
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*Cleveland, Ohio*

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**Internship Title:** Wellness Assistant

**Responsibilities/Projects:** The purpose of the Wellness Intern position is to assist the Wellness director with the implementation of activity planning, instructions, and services provided by the Inner City Tennis Clinics. Interns will work hands on with students to help them understand the daily lessons the instructor has planned. The hours are 8:30AM-3:00PM, Monday through Friday starting June 9th ending August 1st.

**Qualifications:**
- Undergraduate in the field related to wellness.
- Prior experience and interest in the wellness field.
- Ability to work well with younger children.
- Ability to work in a group setting that has a dynamic and changing environment.
- Possess good communication and organizational skills.
- Must be available to work for the full 8 weeks.
- Own transportation needs to be provided.
- Experience in urban demographic.

**Required Language:** Must be fluent in the English Language.

**Working Conditions:**
- Plan on being inside in a classroom setting helping to assist the children in their daily activities.
- Some activities may require the class to go outside but it depends on the lesson plans of that day.
- Friendly and positive environment.

**On-site Supervisor/Mentor:**
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