ROSIE’S GIRLS & DIRT DIVAS SUMMER PROGRAM INTERN

**Mission Statement:** Vermont Works for Women helps women and girls recognize their potential and explore, pursue, and excel in work that leads to economic independence.

**Internship Overview:** This internship position was designed to work in collaboration with the Shepherd Higher Education Consortium on Poverty and the Shepherd Internship Program. This position will split time between preparation and wrap up work at the VWW office in Barre, VT and on site as a Camp Leader at the Rosie’s Summer Program in Essex, VT.

Rosie’s Girls® is a three-week trades exploration day camp for middle school girls that includes arts, self-expression, and team-building components, as well as discussions about topics such as media, body image, healthy relationships, gender identity, and racism. The staff operates in a collaborative team environment to support and supervise 26 girls in all of the program activities. Two 3-week sessions will be run during the summer.

Dirt Divas is a 1-week camp that helps girls cultivate confidence, courage and leadership through outdoor adventure with a focus on mountain biking. Seven 1-week sessions will run during the summer.

**Goals of Position:** To increase the capacity of VWW to provide career exploration activities to a wide ranging group of middle school girls and introduce young women to the opportunities of economic independence through careers in the STEM (science, technology, engineering, and math) fields and others where women are underrepresented.

**Intern Responsibilities:**
We are in the process of developing the specifics of our summer internships, including the possible projects:

- Coordinate the end of camp “graduations,” including slideshows, invitations, programs and logistics.
- Receive in-depth training to teach 1-hour self-defense classes to Dirt Divas and Rosie’s Girls participants.
- Teach up to three 1-hour workshops at Rosie’s Girls on either arts or physically challenging activities (such as yoga, ultimate Frisbee, dance, outdoor activities, etc. Assist in the coordination of registration materials for camps.
- Organize, transport and manage gear for Dirt Divas and Rosie’s Girls including bikes, tools, and Freeda (our friendly 14-passenger bus).
- Create and update program materials, including visuals, teaching tools and lesson plans.

**On-site Supervisors/Mentors:**
Kelly Walsh
Director of Girls’ Programs
(802) 622-0400 x105
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105 North Main St.
Barre, VT 05641
Knowledge, Skills and Abilities Required:
- Interest, enthusiasm in the physical programs offered, including self-defence
- Experience working with youth; preferably with young women
- Experience in a professional setting and experience
- Excellent communication (verbal, written, listening) and teamwork skills
- Strong computer skills in MS Word and Excel
- High attention to detail
- Ability to work independently
- Strong time management and organizational skills
- Ability to work on multiple tasks simultaneously
- High School Diploma; some administrative work experience preferred

Transportation and Work Environment:
- Access to reliable transportation helpful but not required; public transportation is available.
- Intern will split their time between the VWW Girls’ Program Office in Barre, VT and on site at the Rosie’s Girls Summer Program in Essex, VT.