Greensboro Housing Coalition, the advocate for fair, safe, and affordable housing, has brought our community together to resolved complex housing problems by building collaborations with different organizations, advocating for public policy changes, and participating in research studies about best practices. We counsel homeowners facing foreclosure or needing repairs, tenants trying to prevent eviction or get their landlords to complete maintenance, and homeless families trying to move into safe housing.

**Internship Position Title:** Healthy Homes Intern

**Position Details:** The student will have the opportunity to work alongside our Healthy Homes Assessors to gain insight into the following areas:

- landlord/tenant law, responsibilities, and mediations
- eviction procedures and processes
- standards for housing quality: code compliance and minimum housing quasi-judicial proceedings
- identifying and diminishing the health impacts associated with housing and the built environment

**Position Responsibilities:**

- Assist Healthy Homes Assessors to visit homes and perform a visual assessment of housing conditions
- Provide the necessary knowledge and skills for tenants to advocate for their housing needs
- Generate and update documents for office use and client distribution that detail community resources
- Design programmatic materials to raise awareness about unsafe housing and aid community members in the identification of housing concerns
- Aid in the development of programmatic strategies to increase invention successes

**Qualifications:**

- Compassionate and charismatic personality
- Ability to hold clear and firm boundaries
- Strong listening and critical thinking skills to increase perception and problem solving abilities
- Strong verbal, written, and media communication skills
- Educational background or coursework experience in Public Health, Pre-Med, or Pre-Law or construction experience
- Professional disposition and attire

**Is there a language requirement?** No language requirement; Spanish-speaking abilities would be a plus

**Working Conditions:** Intern will share a workspace designated for interns and volunteers located in the Healthy Homes wings in the office. Workspace will have access to a computer and telephone for use to complete position responsibilities.

**On-site Supervision/Mentor:** April Richard, Healthy Homes Team Manager, 336-691-9521, april@greensborohousingcoalition.com, 122 N. Elm St, Suite M-4, Greensboro NC 27401

**Mentorship Plan:** Student will work alongside Healthy Homes Assessors to complete responsibilities. Student will listen in on telephone calls and will go along on home visits, Minimum Housing Commissions Hearings, and outreach meetings. Student will be integrated as a mentored member of the team who will be called in to discuss cases and opportunities as a team. When the student is ready, he or she will begin to complete home visits independently with the supervision of and in the presence of a Healthy Homes Assessor.

**Does the intern need to provide his/her own transportation?** Reliable transportation to and from office is required, a personal vehicle is preferred but not required